



*'The one who gets wisdom loves life.' Proverbs 19:8*

## ADMISSIONS POLICY

Date:	November 2023	Review Date:	November 2024
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The Admissions Policy for Charlton Mackrell Church of England Primary School is based on the CLP (Huish Community Learning Partnership) admission arrangements.

Parents are invited to register their children with the school. There is an open enrolment policy within Somerset and admission criteria are based on the LEA Admission Arrangements and are summarised as follows (in order of priority):

- Children whose home address is in the area served by the school.
- Children who have brothers or sisters attending the school.
- Children whose parents choose the school on denominational grounds.
- Children who have strong social or medical grounds for admission.
- Children who have strong family connections with the school.
- Children whose parents have any other reason for their choice.

If the school does not have enough places for all the children in one of the above categories, priority will be given to children who fulfil more than one of the admission criteria.

Parents of children who are unsuccessful in gaining a place will be informed in writing on the date laid down by the LEA and will be told of their right to appeal.

Parents who live outside the area normally served by the school are advised to visit their designated area school in the first instance. Parents who are considering sending their child to this school are encouraged to visit and must make an appointment to see the Headteacher.

### **Induction of Reception Infants**

In line with other schools a letter is sent out, prior to children starting in the September, asking parents to say if they wish to take up the place previously booked. All parents of children attending the Charlton Preschool are sent one of these letters, whether or not they have previously registered their children.

At the beginning of the Summer Term, places in the Reception group are formally confirmed and parents are invited to an information session where they receive information about the school, the reception programme and the resources their child will be using. There is ample opportunity for parents to ask questions.

Parents and their children are encouraged to visit Rainbow Class whenever possible. New children will be invited to visit the Reception classroom in groups from Preschool in the second half of the Summer Term, to share stories and activity sessions to familiarise them with the classroom setting. Those children who do not attend Preschool are also invited to attend these sessions. Parents may stay if they wish. These sessions are arranged on a year-to-year basis and vary according to the number of children.

New Reception children beginning in September may attend full-time, however part-time attendance is encouraged in the first few weeks. These arrangements are fully discussed with the parents, and family circumstances are taken into account where necessary. Most children are attending full time by the October half term.



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Parents of reception children are invited to attend parents' evenings to discuss their child's progress in October or November, and to make an appointment to see the Headteacher whenever they wish during the year. They also have two written reports each academic year.